**

*from the Office of Assistant Principal*

*Andrew R. Del Rosario*

**Bellmore –Merrick Central High School District**

**W.C. Mepham High School**

**Attendance Instructions – Class Coverages**

**Infinite Campus Log in**:

Username: mephamsub *(case sensitive)*

Password: Mephamsub20 *(case sensitive)*

**Network Log in** (computer) for substitutes:

bmchsdsub

sub4bmchsd20

**To take attendance:**

Go to Attendance Classroom Monitor

Choose the date Click Refresh

Find teacher on the list Click on course to take attendance

If course is **RED**, then attendance has **NOT** been taken.

A course in **GREEN** means attendance has been taken.